

Unapproved Minutes

SPECIAL MEETING OF THE MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

July 29, 2010

Rocca Meeting Room

The special meeting of the Mead Public Library Board of Trustees was held on Thursday, July 29, 2010 in the Josephine A. Rocca Meeting Room. Present Board Members: Ms. Quinn, presiding; Mrs. Johnson, Ald. Montemayor, Mr. Nelson, Mrs. Quicker, Mrs. Segalle, Mr. Stauber Soik, Mr. Wackowski, Ms. Wortche, and Mr. Zelp. Staff Members Present: Ms. Winkle and Mr. Zehfus.

1. Maeve Quinn, President, called the meeting to order at 3:30 p.m. and declared a quorum present.

2. Ms. Quinn led the Board in recitation of the Pledge of Allegiance.

3. Committee Reports:

a. Finance Committee – Henry Nelson, Chair:

1. Reported that the Finance Committee met on July 27 in order to consider recommendations regarding the proposed voluntary retirement incentive program and revised 2011 budget decision packages.
2. The Committee recommends adoption by the Board as presented at the Committee meeting of July 27.
3. The Committee recommends that the Board submit the three budget packages as presented at the Committee meeting of July 27.

4. Ms. Quinn introduced presentation, review, and possible action on a voluntary retirement incentive program for implementation effective no later than 12/31/10, as well as authorization to use outside legal counsel for program review and related contract development. As reported during discussion, there is no need to seek outside legal counsel regarding the proposed voluntary retirement incentive program because it is a simple one-time lump-sum payment. Mark Zehfus presented additional information about the proposed voluntary program including the two recommended eligibility criteria of attainment of age required for WRS retirement and attainment of at least 30 years of WRS creditable service through employment at Mead Public Library. He then reviewed estimated savings related to each of the six possible participants under the above eligibility criteria. Ald. Montemayor **moved** approval of the voluntary retirement incentive program consisting of individual taxable one-time lump-sum payments to
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participating employees with an aggregate payment cap of \$50,000 to be funded from the STARR Contingency reserve with the window of participation ending at the close of business on August 20 and all retirements under the program effective no later than December 31, 2010. **Seconded** by Mr. Nelson. Motion **carried** 7 – 3 on a roll call vote: Ald. Montemayor, Mr. Nelson, Mrs. Quicker, Ms. Quinn, Mr. Stauber Soik, Ms. Wortche, and Mr. Zelpe voting yes; Mrs. Johnson, Mrs. Segalle, and Mr. Wackowski voting no.

5. Ms. Quinn introduced presentation, review, and possible action on ZBB decision packages developed for submission to the Finance Department no later than August 9. Mark Zehfus presented the revisions to packages #1 and #2 based on direction provided by the Board at its meeting of July 22 and as discussed at the Finance Committee meeting of July 27. Mr. Nelson **moved** that as requested by the City of Sheboygan Finance Department the Board ask the staff to forward the three budget decision packages presented on the worksheet dated July 28, 2010 to the Finance Department no later than the submission date of August 9. Ald. Montemayor **seconded**. Motion **carried** 8 – 2 on a roll call vote: Ald. Montemayor, Mr. Nelson, Mrs. Quicker, Ms. Quinn, Mr. Stauber Soik, Mr. Wackowski, Ms. Wortche, and Mr. Zelpe voting yes; Mrs. Johnson and Mrs. Segalle voting no.

Ms. Quinn entertained a motion that the Library Board recommend one of the three 2011 budget decision packages as its recommended funding level. Mrs. Quicker **moved** that the Library Board designate budget decision package #2 that attains the Maintenance of Effort (MoE) funding requirement for 2011 as its recommended funding level. Ald. Montemayor **seconded**. Motion **carried** 7 – 3 on a roll call vote: Ald. Montemayor, Mr. Nelson, Mrs. Quicker, Ms. Quinn, Mr. Stauber Soik, Ms. Wortche, and Mr. Zelpe voting yes; Mrs. Johnson, Mrs. Segalle, and Mr. Wackowski voting no.

Ms. Quinn announced that she and Finance Chair Nelson will send a cover letter advising City of Sheboygan budget decision makers of the Board's 2011 funding level recommendation. Ms. Quinn and Mr. Nelson will also review the budget decision package assumptions presented today with administrative staff prior to their submission to the Finance Department along with the three budget decision packages.

6. Mr. Wackowski **moved** adjournment. Ald. Montemayor **seconded**. Motion **carried**. Ms. Quinn adjourned the meeting at 5:12 p.m.

Winkle, Secretary

Sharon