

## **CITY/COUNTY SHARED SERVICES COMMITTEE MINUTES**

Sheboygan County Administration Building  
508 New York Avenue  
3<sup>rd</sup> Floor, Conference Room 302  
Sheboygan, WI

**July 15, 2010**

**Called to Order: 5:00 PM**

**Adjourned: 5:51 PM**

**MEMBERS PRESENT:** Mike Vandersteen, Keith Abler, Peggy Feider, Mark Hanna, Terry Katsma, Gary Maples and Gregory Weggeman

**MEMBERS ABSENT:** Bob Ryan, Jean Kittelson, Mick Anic and Jim Gischia

**ALSO PRESENT:** Kay Lorenz, Adam Payne, Bernard Rammer, Mike Helmke, Glenn Berg, Bill Bruckbauer, Joyce Schneider, Dolcye Johnson, Tom Epping, Chris Domagalski, Jeff Hermann and Marge Mattern

### **CALL TO ORDER**

Chairperson Hanna called the meeting to order at 5:00 P.M.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Kay Lorenz reported that the agenda was posted July 7, 2010 at 11:15 A.M.

### **APPROVAL OF THE MINUTES OF THE SEPTEMBER 29, 2009 CITY/COUNTY SHARED SERVICES COMMITTEE**

Terry Katsma made a motion to approve the September 29, 2009 minutes of the City/County Shared Services Committee. Motion seconded by Gary Maples. Motion carried.

### **CORRESPONDENCE**

None

### **PUBLIC INPUT AND COMMENTS ON AGENDA ITEMS/NON-AGENDA ITEMS**

None

### **ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

Chairperson Hanna requested nominations for Chairperson. Peggy Feider nominated Keith Abler. Chairman Hanna made a motion to cast unanimous ballot. Motion seconded by Greg Weggeman. Motion carried. Keith Abler was elected Chairperson and the meeting was subsequently turned over to him.

Chairperson Abler requested nominations for Vice Chairperson. Terry Katsma nominated Jim Gischia. Motion seconded by Greg Weggeman. Mark Hanna made a motion to cast unanimous ballot. Motion seconded by Greg Wegemann. Motion carried. Jim Gischia was elected Vice Chairperson.

### **BRIEF STATUS REPORTS REGARDING:**

- **JOINT PURCHASING AGENT** – Bernie Rammer reported that the shared position is going very well. He feels he has gained trust from the City staff in helping them look for additional ways to save money. Bernie is looking into putting out joint bids and has implemented programs with vendors that are saving money for the City.

- **SHARED LAW ENFORCEMENT CAD/RMS SOFTWARE** – Director Bruckbauer and Bernie Rammer reported on the status. Bernie indicated we are very close to gaining final approval of the software for law enforcement and emergency responders county-wide after having worked toward this purchase for the past two years. The County Board will take action at their meeting on July 20<sup>th</sup>. If approved, we will begin the 6-10 month process of building and implementing the system.
- **JOINT DISPATCH MANAGER STATUS** – Director Bruckbauer reported that as a budget consideration the Sheriff's Department is not planning to fill the position in 2010 or 2011, but will revisit it in 2012. As they move through the 2011 budget process, this may change. The County Board will consider the Sheriff's department's recommendations. Mark Hanna stated the dollars have been budgeted and set aside for the City. Gary Maples is concerned about the delay in hiring the manager. He wouldn't have a problem with the delay if the new software wasn't coming on board, but feels this individual would be critical in the process of implementing the CAD/RMS software. He stated that spending that much money on the software and not having one person accountable greatly concerns him. Peggy Feider stated she feels filling the position is important and suggested looking at establishing a timeline for the hiring. Keith Abler concurs. Mike Vandersteen indicated he had a previous conversation with Alderman Jim Bohren and Mike agrees this is a priority and will happen. Director Bruckbauer will reiterate this Committee's position as they move through the 2011 budget process.
- **COMUNICATION CENTERS DISPATCH MANAGER** – Same as Joint Dispatch Manager discuss above.
- **POTENTIAL FOR SHARING I.T. SERVICES** – Joyce Schneider provided a status report on areas where services are already being shared/collaborated. Chairperson Abler suggested that this topic be added to the next agenda for further discussion.
- **REVISIT CITY/COUNTY SHARED SERVICES OPPORTUNITIES** - County Administrator Adam Payne walked through the 2008 priority list and provided a status report on each of the items. Mark Hanna indicated the Committee should take a close look at the City Department of Public Works and the County Highway Department, stating he felt there were savings to be realized and this item should still be a priority. Peggy Feider suggested that it may be helpful for the Committee to focus on what projects or initiatives we don't want to collaborate on so the list can be narrowed down. Mark Hanna suggested that the list be revisited for the next agenda and re-prioritized. There was also a suggestion to move those things that have been accomplished at the bottom of the list as they are completed.

**DATE / TIME / LOCATION OF NEXT MEETING**

September 8, 2010 at 5 p.m. in Room 302 of the Administration Building.

**ADJOURNMENT**

Terry Katsma made a motion to adjourn. Motion seconded by Gary Maples. Motion carried.

Respectfully Submitted,

Kay Lorenz  
Recording Secretary