

MINUTES 4-10-11
SALARIES AND GRIEVANCES COMMITTEE
THIRD FLOOR CONFERENCE ROOM - CITY HALL

DATE: June 28, 2010

TIME: 5:30 pm

PLACE: City Hall

Third Floor Conference Room

Members: Alderpersons Mark Hanna, Chair; Jodi VanderWeele; Scott Versey

Ex-officio Member:

Excused: Ald. Jean Kittelson, Vice Chairman; Ald. James Gischia; Tom Rice

Others in Attendance: Mayor Ryan, Alderperson James Bohren, Alderperson Marilyn Montemayor, Bob Bluske, Ed Wackowski, Bob Petrie

OPEN:

1. The meeting was called to order at 5:30 p.m.
2. Pledge of Allegiance.

Ald. Hanna requested that item #5 be pulled forward

5. Discussion and possible action on the Vacant Position Approval Forms for the Fire Department, 1 Fire Captain and 3 Fire Lieutenants.

Ald. Hanna mentioned that this does not have to go to Council, the money is in the budget. Motion to approve by Ald. Vander Weele, Second by Ald. Hanna. Passed 3 – 0. All Ayes

3. Approval of minutes from the June 14, 2010 meeting.

Motion to approve by Ald. Vander Weele, Second by Ald. Hanna, Passed 3 – 0. All Ayes

4. Discussion and possible action regarding formalizing Interim Director of Finance appointment for Nancy Buss, effective June 7, 2010.

Ald. Hanna read Section 29-96 of the Municipal Code regarding the acting pay for non-represented employees. Such recommendation must be approved by the Salaries and Grievances Committee and to receive no more than eight percent of the acting employee's base biweekly salary.

Motion to approve by Ald. Versey, Second by Ald. Vander Weele, Passed 3 - 0. All Ayes

MATTERS REFERRED:

6. Com. 22-10-11 Submitting a communication from Alderperson Bohren offering an idea for
Council Doc 6-42 Salaries and Grievances to consider as part of the new pay plan regarding
Department Heads and other employee categories that for new hires only the
employees could pay ½ of the contribution to WRF (Wisconsin Retirement
Fund).

Discussion was held.

Ald. Bohren suggested having the previous Alderperson Dan Verhasselt's
report in play when discussing the new pay plan.

(This item requires no action)

7. Res. 45-10-11 A Resolution lifting the hiring freeze in order to hire an Employee Benefits
Council Doc. 6-51 Administrator in the Human Resources Department.

Motion to approve by Ald. Versey, Second by Ald. VanDer Weele, Passed 3 – 0.
All Ayes

8. Ord. 10-10-11 An Ordinance amending Section 29-75 of the 1975 Sheboygan Municipal Code
Council Doc. 6-67 so as to delete/add various positions from the Human Resources Table of
Organization and Finance Department Table of Organization.

Handout of the updated job descriptions, changing the education
requirements to a Bachelor's Degree for the Employee Benefits Administrator
and Compensation Administrator. Motion to approve by Ald. Versey, Second
by Ald. Vander Weele. Passed 3 – 0. All Ayes

9. Set date and time of next Committee meeting.

Monday, July 12, 2010 5:30 p.m. – Third Floor Conference Room.

10. Adjourn.

Motion by Ald. Versey, Second by Ald. Vander Weele to adjourn. Motion Carried, 3 – 0. All Ayes