

UNAPPROVED
MINUTES OF THE MEETING
OF THE
MEAD PUBLIC LIBRARY BOARD
INFORMATION TECHNOLOGY COMMITTEE
June 22, 2011

The meeting of the Mead Public Library Board Information Technology Committee was held on Wednesday, June 22, 2011 in the Public Conference Room. Present Committee Members: Mr. Stauber Soik (presiding), Mr. Ed Morgan and Ald. Sampson. Absent Committee Members: Ms. Montemayor. Other Board Members Attending: Ms. Quinn. Present Staff Members: Mr. Gort, Ms. Winkle and Mr. Zehfus.

1. & 2. Mr. Stauber Soik called the meeting of the Information Technology Committee to order at 11:09 a.m. and determined there was a quorum present.

3. Mr. Morgan **moved** to approve the minutes of the Information Technology Committee meeting of November 4, 2010. **Seconded** by Ald. Sampson. The motion **passed**, 3 – 0.

Mr. Stauber Soik started by asking that background information be presented with each agenda item so the Committee has a better understanding of the issues.

4. Ms. Winkle reported on the recent legislative action re WiscNet (Provider of Internet access service to 95% of WI public libraries, including Mead Public Library (MPL)). The Joint Finance Committee had voted to end funding in 2012. This would have significantly increased the cost of Internet services to public libraries, library systems and local governments. A compromise was reached restoring funding for WiscNet and the Legislative Audit Bureau will study the matter and report back in 2013. The Committee discussed the matter.

5. Mr. Gort reported on the Polaris upgrade scheduled for the morning of August 30th. This is not a major software upgrade so the Integrated Library System (ILS) could be operating normally by 10:00 a.m.

Ms. Quinn left the meeting at this time (11:45 a.m.).

6. Ms. Winkle began the presentation of Radio Frequency Identification (RFID) and Automated Materials Handling (AMH) projects designed to improve efficiency of the check-in process. This included handouts and a 13-minute video as background information. The project had been submitted to the city Capital Improvements Commission last year but they took no action on it. The Committee discussed the two systems and whether that was a direction MPL should move towards in the future.

7. Ms. Winkle reported on MPL's participation in consortia eBook access via Overdrive and the availability of the Overdrive Advantage program. Ms. Winkle distributed a handout from the Wisconsin Public Library Association Newsletter. Overdrive is proving a little difficult and slow to use. Other e-content vendors are vying to offer services that are easier to work with and download faster which is what the public prefers. The Committee discussed how to best provide e-content to the public.

8. Mr. Gort distributed a document outlining MPL's computer replacement cycle. Mr. Gort normally tries to replace about ten Central Processing Units (CPUs) a year as part of a regular rotation.

9. Ms. Winkle distributed several handouts about future technology issues for public libraries. Provision of e-content seems promising but with the expected budget constraints would have to be funded from gift monies. **By consensus** the Committee decided to study the information that had been distributed to select topics for future agendas.

10. Mr. Stauber Soik confirmed the report to the Board.

11. The date of the next meeting will be determined.

12. At 12:52 p.m. Mr. Stauber Soik declared the meeting adjourned.

Reported by Sharon Winkle, Library Director