

MINUTES
SHEBOYGAN TRANSIT COMMISSION

Tuesday, June 22, 2010 at 5:00 p.m.

Third Floor Conference Room – City Hall

Members: Richard Hiers; Lee Montemayor; Mayor Bob Ryan; Ald. James Bohren; Ald. James Gischia; Ald. Jean Kittelson; Jim Gilligan; Chief Chris Domagalski; Director of Planning & Economic Development; Ron McDonald (Ex-officio Member)

Others in Attendance: Kevin Kellner, Deputy Director; Ann Koeller, Administrative Assistant; Chris Balassi; Ald. Joe Heidemann (Proxy for James Bohren); Scott Navis, ATU #998; Ald. Julie Kath (Proxy for Ald. Jean Kittelson); Brian Vandoske; Ed Wackowski; Chad Pelishek (Proxy for Director of Planning & Economic Development); Milton Storm.

Absent/Excused: Jim Gilligan; Richard Hiers.

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Approve Minutes from May 18, 2010 Meeting

Ald. James Gischia motioned to approve the minutes. Ald. Joe Hiedemann seconded the motion. All ayes, motion carried.

Business Items:

4. Communication from Mr. Anthony Resimius of Rohde Dales LLP requesting his client be allowed to use Municipal Parking Lot 15 for free during construction

Ald. James Gischia motioned to file this communication. Ald. Joe Hiedemann seconded the motion. All ayes, motion carried.

5. Communication from Mr. Chris Balassi requesting to lease the office space located at 828 Pennsylvania Ave

Ald. James Gischia made a motion to hold this item and directed staff to meet with Mr. Balassi and discuss the plans for the space Mr. Balassi is requesting to use. The commission would like to see a business plan, a credit background check, and a rental amount for the space. Ald. Joe Hiedemann seconded the motion. All ayes, motion carried.

6. Authorization to enter into contract with Hartford Insurance for the provision of Short-Term Disability Insurance effective July 1, 2010

Ald. James Gischia motioned to accept and file this item. Mayor Bob Ryan seconded the motion. All ayes, motion carried.

7. R. O. No. 57-10-11. By CITY CLERK. May 17, 2010

Submitting a request from Ann Margaret Tapia wanting to use the parking lot on the riverfront to hold a one day garage sale for 20-50 cars to sell craft items out of their cars and possibly having another one later in the season

Ald. James Gischia motioned to hold this item and have staff contact Ann Margaret Tapia to recommend additional locations this sale could occur. Mayor Bob Ryan seconded the motion. All ayes, motion carried.

8. R. O. No. 89-10-11. By CITY CLERK. June 7, 2010.

Submitting a communication from Grace Brown, President of the Wharf, requesting permission to hold the annual Coho Derby on August 8 and 9th using the parking lot between the Wharf and the Duke of Devon.

Ald. James Gischia motioned to approve this request with the stipulation that all fees and fines are current and all permits have been filed. The Sheboygan Transit Commission standard agreement and fees apply. Chief Chris Domagalski seconded the motion. All ayes, motion carried.

9. R. O. No. 90-10-11. By CITY CLERK. June 7, 2010.

Submitting a communication from Grace Brown, President of the Wharf, requesting permission to hold the annual All Women's Powder Puff Derby on July 21st using the parking lot between the Wharf and the Duke of Devon.

Ald. James Gischia motioned to approve this request with the stipulation that all fees and fines are current and all permits have been filed. The Sheboygan Transit Commission standard agreement and fees apply. Chief Chris Domagalski seconded the motion. All ayes, motion carried.

10. R. O. No. 91-10-11. By CITY CLERK. June 7, 2010.

Submitting a communication from Grace Brown, President of the Wharf, requesting permission to hold the annual Junior Coho Derby on June 26th (rain date June 27th) using the parking lot between the Wharf and the Duke of Devon.

Ald. James Gischia motioned to approve this request with the stipulation that all fees and fines are current and all permits have been filed. The Sheboygan Transit Commission standard agreement and fees apply. Chief Chris Domagalski seconded the motion. All ayes, motion carried.

11. R. O. No. 92-10-11. By CITY CLERK. June 7, 2010.

Submitting a communication from Yvonne Montoya, Community Arts Specialist for the John Michael Kohler Arts Center, making various requests from the City to host a Connecting Communities Project called the NOMO Expo July 8-11, 2010 (Non-motorized Transportation).

Ald. James Gischia motioned to approve this request. Chief Chris Domagalski seconded the motion. All ayes, motion carried.

12. R. O. No. 30-10-11. By CITY CLERK. May 3, 2010

Submitting a communication from the Sheboygan County Taxpayers Alliance regarding the proposal to decrease the membership of the Transit Commission deserving a favorable vote with the exception of the Mayor that should remain a member and stating that a third party examination should occur for the alleged "non-compliance" to the City's ordinance No. 55-09-10

Ald. James Gischia motioned to file this communication. Mayor Bob Ryan seconded the motion.
5 Ayes, 2 Nays (Ald. Joe Hiedemann, Ald. Julie Kath). Motion carried.

Information Items:

13. Transit Ridership and Revenue

Sheboygan Transit Ridership is down 7.9%. Revenues are down .9% from the same month last year.

14. Updates: Maintenance, ARRA bus procurement, Marketing

Maintenance costs associated with the small RTC buses is becoming a concern. The costs are double what they were last year. This type of vehicle is not designed for this type of wear and tear. Brake jobs are being performed every 3rd oil change.

ARRA Bus procurement: Production is scheduled to begin Labor Day week. These buses should be in house the end of September or early October, 2010.

Marketing: A draft copy of the marketing plan has been included in your packets.

15. Public Input (Time limits are at the discretion of the Commission)

Ed Wackowski spoke.

The next meeting date is set for July 20, 2010.

A motion to adjourn meeting was made by Ald. James Gischia. Seconded by Ald. Joe Hiedemann. All ayes.

Meeting Adjourned.

Respectfully submitted by:

Ann Koeller
Administrative Assistant
Sheboygan Transit System