

**MINUTES**  
**ARCHITECTURAL REVIEW BOARD**

Architectural Review Board, Monday, June 22, 2009 at 4:00 P.M. in the Dept. of City Development conference room. Chairperson Steve Hemsing presided.

Present: Steve Hemsing, Ald. Jean Kittelson, Joe Clarke, Pam Langan and Dan Daun

Excused: Scott Matula

Absent: Wally Hanna

Staff present: Steve Sokolowski

Others present: Dane Schaefer and Kent Jurk

The Pledge of Allegiance was recited.

Approval of minutes of May 11, 2009, May 18, 2009 and June 8, 2009.

Joe Clarke moved, Ald. Kittelson seconded to approve the minutes of the May 11<sup>th</sup>, May 18<sup>th</sup> and June 8<sup>th</sup> 2009 meetings. The motion passed unanimously.

Remodeling of building at 1116 Michigan Avenue.

Dane Schaefer, owner, and Kent Jurk, contractor, were present to discuss this matter with the Commission.

Mr. Schaefer indicated he is in the process of remodeling the inside of the building and presented his plans for the exterior of the building.

Mr. Schafer presented his plans for the exterior of the building. He is proposing to install an overhead door on the south elevation. The door will have a screen and can be opened in nice weather and when closed it will look like a window. The existing cedar siding on the front of the building will be stained and the rest of the building will be resided with vinyl siding. An awning will be installed above the proposed overhead door/window with lighting above. The dumpster will be located in the back and Mr. Schaefer indicated he will construct a fence to screen it. There are no mechanicals located on the rooftop.

Following due consideration, Joe Clarke moved, Ald. Kittelson seconded to approve as submitted with the requirement the awning and lighting be installed by December 31, 2009.

Under discussion, the applicant stated he is concerned he may not be able to meet the deadline for the installation of the awning and lighting. The Board indicated to Mr. Schaefer if he has difficulty meeting the deadline, he should contact Steve Sokolowski to discuss an extension.

The motion passed unanimously.

Being no further business, the meeting adjourned at 4:40 P.M.

Carol Rudie  
Recording Secretary