

MINUTES
SHEBOYGAN TRANSIT COMMISSION

Tuesday, June 21, 2011 at **5:00 p.m.**

City Hall – 3rd Floor Conference Room

Members: Lee Montemayor, Chair; Ald. Jean Kittelson, Vice-Chair; Mayor Bob Ryan; Ald. James Bohren; Ald. Don Hammond; James Gilligan; Todd Wolf, Chief Domagalski; Steve Sokolowski (Proxy for Chad Pelishek); Ron McDonald, (ex-officio member)

Others in attendance: Kevin Kellner, Deputy Director; Traci Robinson, Operations Supervisor; Ann Koeller, Administrative Assistant; Scott Navis, ATU #998; James Amodeo, Finance Director; Tom Rice, Human Resources; Steve Hemsing

Excused: Mayor Bob Ryan

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Welcome and introduction.

Welcome newly appointed Sheboygan Transit Commissioner Todd Wolf.

4. Approval of the minutes from the May 17, 2011 meeting.

Commissioner Jim Gilligan / Ald. Don Hammond motioned to approve. Motion approved unanimously.

5. Public Input: None

6. Submitting a communication from U.S. Bank requesting transition from metered parking to short-term customer parking on Center Street adjacent U.S. Bank.

Ald. Don Hammond / Ald. Jean Kittelson motioned to add one (1) additional short term parking meter in the requested area. Motion approved unanimously.

7. Submitting a communication from Randy Schwoerer, Manager of the Harbor Centre BID, requesting authority to place a food trailer on the concrete pad at the Riverfront for various events.

Ald. Jean Kittelson / Ald. James Bohren motioned to approve. Motion approved unanimously.

8. Authorization to negotiate / establish an "Agency Rate" for demand response paratransit service.

Ald. James Bohren / Ald. Don Hammond motioned to establish an Agency Rate for Metro Connection effective July 01 each year, based on the actual trip cost of the previous calendar year. Motion approved unanimously.

9. Parking and Transit data reported:

Monthly reports were distributed and discussed for Transit, Parking and Metro Connection demand response paratransit service. It was noted the bus ridership increased 17.5% in May 2011 versus May 2010.

10. Legislative & budgetary issues:

Mr. McDonald explained the State Assembly and Senate amended the state budget to exempt transit employees from the previous elimination of municipal employee bargaining rights. This exemption was necessary for transit systems throughout the state to maintain their eligibility for receiving federal operating assistance. Mr. McDonald distributed information from the Legislative Fiscal Bureau regarding Urban Mass Transit operating assistance. It appears that Shoreline Metro is facing a 10% reduction in state transit aids. The state budget is currently under review by Governor Walker. A final analysis of the budget impacts will be forthcoming soon.

11. Authorization to dispose of four (4) used transit buses.

Commissioner Jim Gilligan / Chief Domagalski made a motion to authorize the disposal of four (4) used transit buses through the City Purchasing Department. Motion approved unanimously.

12. Motion to convene into closed session:

Ald. Jean Kittelson/ Ald. Don Hammond made a motion to convene in closed session for items 14 and 15 respectively listed below under the exemption provided in Sec. 19.85 (1)(b) WI Statutes for the purpose of considering dismissal, demotion, licensing or discipline of any public employee (the affected employee has the right to demand the meeting be held in open session) and Sec. 19.85 (1)(e) WI Statutes for the purpose of conducting specified public business whenever competitive or bargaining reasons require a closed session. Roll Call: All Ayes, motion approved unanimously.

13. Ald. Jean Kittelson / Ald. Don Hammond motioned to return to open session. Motion approved unanimously.

14. R.O. No. 74-11-12. By City Clerk. June 6, 2011. Submitting a communication from Sylvia Saldana about trouble she is having with a certain bus driver.

Commissioner Jim Gilligan / Chief Domagalski motioned to file. Motion approved unanimously.

15. Transit Labor Agreement.

Ald. Don Hammond / Ald. James Bohren motioned to approve the Transit labor agreement through December 31, 2012. Motion approved unanimously.

16. Communication from Grace Brown of The Wharf, making the annual request to conduct the following Derby's in the Riverfront Parking area between The Wharf and Duke of Devon: Jr. Coho Derby, June 25, 2011; Powder Puff Derby, July 20, 2011; Coho Derby, August 13-14, 2011.

Ald. Jean Kittelson / Ald. Don Hammond motioned to approve pending compliance with the usual and customary guidelines established by the Sheboygan Transit Commission. Motion approved unanimously.

17. Next meeting date: July 19, 2011 at 5:00 PM

18. Adjournment.

Ald. Don Hammond / Commissioner Jim Gilligan motioned to adjourn. Motion approved unanimously.

Respectfully submitted by: Ann Koeller, Administrative Assistant