

## Minutes

### SHEBOYGAN TRANSIT COMMISSION

Tuesday, June 18, 2013 at 5:00 p.m.

City Hall – 3<sup>rd</sup> Floor Conference Room

*Members:* Ald. Darryl Carlson, Chair; Ald. John Belanger (Proxy for Ald. Don Hammond), Mayor Michael Vandersteen, Ald. Don Hammond, Ryan Zinkel, Captain James Veeseer (Proxy for Chief Domagalski), Chad Pelishek, Charles Windsor, Michael Helmke, Traci Robinson, (ex-officio member)

*Others in Attendance:* Derek Muench, Operations Supervisor; Ann Koeller, Administrative Coordinator; Milton Storm;

*Absent/Excused:* Ald. Joseph Heidemann

1. Call to order

5:00 PM

2. Pledge of Allegiance

Director Traci Robinson introduced Michael Helmke as the new Transit Commission Citizen member.

3. Approval of the minutes from the May 21, 2013 meeting.

Mayor Vandersteen motioned to approve the minutes. Ald. Belanger seconded the motion. All ayes, motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

Milton Storm spoke

5. Re-Election of Vice Chair

Chad Pelishek nominated Ald. Don Hammond. Mayor Vandersteen seconded the nomination. Nominations were closed and a unanimous ballot was approved for Ald. Don Hammond as Transit Commission Vice – Chair.

6. Transit and Parking Monthly Reports

Ridership increased 12.1% for May 2013. Shoreline Metro provided 48,221 passenger trips.

Metro Connection provided 3,857 passenger trips for May 2013.

Parking is tracking as expected.

7. Parking request for The Warf

- a. Jr Coho Derby June 29, 2013
- b. Power Puff Derby July 17, 2013
- c. Coho Derby August 10-11 2013

A motion to approve all 3 requests was made by Commissioner Michael Helmke. The motion was seconded by Ald. John Belanger. All ayes, motion approved unanimously.

*Persons with disabilities who need accommodations to attend this meeting should contact  
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

8. R. O. No. 14-13-14 Submitting a communication to install parking meters in the parking lot in front of the YMCA

Mayor Vandersteen motioned to file this communication. Commissioner Ryan Zinkel seconded the motion. All ayes, motion approved unanimously.

9. Other business

Wheelchair Securement: Currently all Transit drivers are undergoing Wheelchair Securement training. All drivers are required to attend this training. The training is being conducted by Transit Staff.

CPR: All Metro Connection drivers are undergoing CPR training. Some of the Administrative staff have also volunteered to attend the training. The training is being conducted by the Sheboygan Fire Department.

10. Next meeting date is scheduled for July 16, 2013.

11. A motion to adjourn the meeting was made by Chad Pelishek. Seconded by John Belanger. All ayes, motion is approved unanimously.

Meeting Adjourned.

Respectfully submitted by:

Ann Koeller, Administrative Coordinator