

MINUTES

SHEBOYGAN TRANSIT COMMISSION

Tuesday, June 17, 2014 at 5:00 p.m.

City Hall – 3rd Floor Conference Room

Members: Ald. Darryl Carlson, Chair; Ryan Zinkel, Vice-Chair; Mayor Michael Vandersteen; Ald. John Belanger (Proxy for Ald. Don Hammond); Ald. Joseph Heidemann; Captain James Veeseer (Proxy for Chief Domagalski); Chad Pelishek; Charles Windsor; Michael Helmke; Derek Muench, (ex-officio member)

Others in Attendance: Dave Hoffman, BID Manager; Ann Koeller, Administrative Coordinator

Absent/Excused: Charles Windsor, Ald. Joe Heidemann

1. Call to order

5:00 pm

2. Pledge of Allegiance

3. Approval of the minutes from the May 20, 2014 meeting.

Ald. John Belanger made a motion to approve the minutes. Vice-Chair Ryan Zinkel seconded the motion. All ayes, motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

None

5. Transit and Parking Monthly Reports

Shoreline Metro: Ridership 48,919. An increase of 1.4%. Revenue \$45,488

Metro Connection: Ridership 3,179. Revenue \$25,177

Parking: Revenue \$12,258

6. Grants Procedural Manual

Ald. John Belanger made a motion to approve the Grants Procedural Manual as presented. Commissioner Mike Helmke seconded the motion. All ayes, motion approved unanimously.

7. Lot 13 Redesign

Vice-Chair Ryan Zinkel made a motion to approve the new design for Lot #13 and allow staff to get bids. Those bids will be brought back to the Transit Commission for final approval. Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

*Persons with disabilities who need accommodations to attend this meeting should contact
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

8. Revenue & Parking Plan for Lot 17

Ald. John Belanger motioned to approve the new Parking Plan for Lot #17. Vice-Chair Ryan Zinkel seconded the motion. All ayes, motion approved unanimously.

9. Update on Parking Utility activities

New Parking Lot Signage has been installed in all the lots. The Riverfront signs have been refurbished. The Parking Utility seasonal staff sprayed weed killer and removed weeds from the downtown area. Seasonal staff also planted foliage and removed weeds in the South Pier District. Staff is also painting meter posts.

10. Update on Harbor Centre Express Route

The new Route 40 – Harbor Centre Express Route has been operating 3 weeks now. Staff has been hearing a lot of positive feedback from the passengers and the area businesses. Staff is working on getting a bus wrapped for this route.

11. Establish next meeting date: July 22, 2014

12. A motion to adjourn the meeting was made by Chad Pelishek. Seconded by Ald. John Belanger. All ayes, motion approved unanimously. Meeting Adjourned.

Respectfully submitted by:

Ann Koeller, Administrative Coordinator.