

MINUTES  
SHEBOYGAN COMMON COUNCIL  
COMMITTEE OF THE WHOLE  
TUESDAY JUNE 14<sup>TH</sup> AT 6:30 P.M.

The meeting was call to order by President Rindfleisch at 6:40 p.m.

Ald. Present: Boeldt, Bohren, Carlson, Hammond, Heidemann, Kath, Kittelson, Matichek, Rindfleisch, Roeseler, Van Akkeren, Vander Weele.

Ald. Excused: Dekker, Hanna, Sampson, Versey.

Pledge of Allegiance was recited.

Approval of the minutes of the June 7<sup>th</sup> meeting. Hammond/Boeldt. All Ayes. Minutes approved.

Review and discussion began led by City Clerk Sue Richards regarding the redistricting map of the City of Sheboygan. County Clerk Julie Glancy was introduced and gave a brief history of how the redistricting was done once every ten years. A 2-page handout was given to each of the alderman for review and to follow along as Sue and Julie explained the redistricting process. Each alderman was given a map of the new district areas for their review.

Ald. Bohren asked where should aldermen circulate papers at the next election cycle?

Both Julie and Sue stated that aldermen should circulate nomination papers in the new areas. Sue stated that the biggest thing will be the education of the public as to who their alderperson is and what district are they in, etc. Julie stated that the state would have all this information on its data base and should be notifying the public of the redistricting changes as well. Information will still be sent out via the newspaper with the new voting information in it also. Sue stated that she and Julie worked long and hard on this huge project and they hope we are happy with it.

President Rindfleisch thanked the ladies for all their hard work on this project.

A motion by Ald. Hammond/Bohren to direct the city attorney to draft the ordinance to send to council to accept and adopt the aldermanic redistricting plan. All Ayes. Motion carried.

Next on the agenda was a presentation by IT Manager Dave Augustin and Allan Jamir - Vice President of Community Relations for the Connecting Point – Camera Corner. An audio/visual process demonstration was given to show how to project the council agendas, documents, etc. up on 2 big screens in the council chambers. Dave was given the task of outfitting the council chambers with screen to put up the agendas, etc. on 2 large screens (80 X 50) to help with the paperless process and to make it easier for the listening and viewing public to see and understand what is happening during council meetings.

President Rindfleisch asked if we would be able to use our own laptop computers?

Dave Augustin stated that yes we will have that option. We will have the history of each document as well. AI & I will be providing the technology that will work best for everyone. We cannot stress this enough. We need the process to be perfected before we jump into this. Everything will be on the website – the Senior Center and the Library will access it as well. 2 pages at a time can be shown on 1 screen. The workflow process has to be fine tuned.

Ald. Bohren asked if we can we bring up an entire document from the consent agenda if a separate vote is called for?

Dave said yes we can bring up an entire document and he demonstrated how to do that. Documents can be highlighted very easily. He demonstrated how to close the consent agenda and go back to the regular agenda via the use of the hyperlink. This is the starting point.

Ald. Hammond stated he likes the hyperlink idea (underlining) makes things smoother and then maybe city clerk Richards could have some else operate the computer?

Sue Richards stated that maybe or maybe not. We need a workflow plan/process before we go forward with this. We need to take this 1 step at a time.

President Rindfleisch stated that the goal is to make it easy for those following along at home and hopefully we can wrap a voting system into it as well. People cannot hear who is voting and what the outcome is on a vote.

Sue Richards explained that we are currently demo-ing a system at the present time whereby all would be voting at one time.

Ald. Bohren hoped that it would be different from the county's system. He stated it was not easy to see on the big screen that they are currently using.

Sue stated that we will look at everything. We want the viewing public to be able to see everything.

Scott Mealiff from TV8 explained that the problem with the county is the camera system. If we hook the cameras up properly there should be no problem reading the screens.

Dave Augustin stated that we will be able to extract reports immediately to see how people vote.

Ald. Kath asked if we could go to the website to get committee agendas?

Ald. Hammond stated that this is something we would work on 1 step at a time – first a crawl then we walk, then we run. We will build on it. It is a workflow in process.

Dave Augustin stated that there are some solutions out there now and we will look at more in the future. A simple starting point is what we have here this evening. This project was sent out to 3 bidders. Camera Corner was the only company to come to us on sight to discuss and demonstrate.

Ald. Hammond asked if TV8 could scroll the documents 1 hour before the council meetings so the public has a chance to read the summary?

President Rindfleisch asked how do people get documents now?

Sue Richards stated that they come to the city clerk's office if they need a copy of a document.

Ald. Carlson asked if there would be a money/time savings in the clerk's office? Dave A. stated that we would have to look at that.

Ald. Hammond stated that the payback was pretty good as far as workflow process and asked if there would be some cost savings?

Sue Richards stated that we spend about \$5000 a year just for paper alone.

Ald. Bohren asked if there would be a possibility of getting our documents sooner?

Sue Richards stated that is a good questions, but we don't know the answer to that at this time.

Ald. Boeldt asked if we would be able to cut and paste documents?

Dave Augustin stated that this would be all part of the workflow/hyperlinks process we would have to look at as we develop the system.

Ald. Hammond asked about the maintenance of the equipment and what we are looking at.

Allan Jamir stated that there is a 7-10 year life span with this technology, but as technology changes so will the system/workflow process change as well.

There being no further questions, IT Manager Dave Augustin thanked everyone for their time and questions.

Motion to adjourn made by Ald. Hammond with a second by Ald. Carlson. All ayes. Motion carried.

The meeting was adjourned at 7:35 p.m.

Respectfully Submitted by Alderperson Jean Kittelson – 3<sup>rd</sup> District