

BOARD OF POLICE & FIRE COMMISSIONERS
CITY OF SHEBOYGAN
MINUTES
DRAFT

Date: Monday, June 2, 2014
Time: 2:00 pm
Location: Sheboygan Fire Department Headquarters
Commissioners Present: Jim Pragatz, Andrew Hopp, Bob Lettre, Val Schultz and Henry Jung (2:06 p.m.)
Staff Present: Chief Domagalski and Chief Romas

- 1) Call to order – the meeting was called to order at 2:03 p.m. by President Pragatz.
- 2) The Pledge of Allegiance was recited.
- 3) Approval of the April 8, 2014 minutes. Commissioner Lettre moved to accept as printed. Seconded by Commissioner Schultz. Motion passed – all ayes.
- 4) Election of Officers. President Pragatz advised these would be the offices of President and Secretary. Nominations were taken for the office of President. Commissioner Hopp nominated Jim Pragatz. Nominations for President were closed. Nominations were taken for the office of Secretary. Commissioner Lettre nominated Andrew Hopp. Nominations for Secretary were closed. Commissioners Hopp and Pragatz accepted the nominations and elections were closed.
- 5) Report from Sheboygan Fire Department. Chief Romas provided an update. He informed the board that Firefighter/Paramedic St. Pierre is resigning. Because of that, the Chief would like to hire the next person on the list that was established several years ago. The list had previously been extended to the end of 2013. The Chief spoke about the second candidate from this list, Jeffrey Granke. After discussion, Commissioner Lettre moved to extend the present list to the end of 2014. Seconded by Commissioner Jung. Motion passed – all ayes. Commissioner Jung moved to approve the recommendation to hire Jeffrey Granke. Seconded by Commissioner Schultz. Commissioner Lettre suggested that the Chief talk to the retiring firefighter to confirm his intentions. Discussion continued. The motion passed – all ayes. The Chief spoke about Firefighter/Paramedic Miller returning to duty after one year. He provided information about some recent incidents including an ammonia leak and a fire involving a civilian rescue. Chief Romas talked about the Memorial Day Parade and an ordinance prohibiting the use of sky lanterns.
- 6) Update from Sheboygan Police Department. Chief Domagalski provided the commissioners with a written description of roles and responsibilities, a promotional bulletin for Captain, and three job descriptions that go with that position. The Chief advised that four people have applied as candidates. He outlined the process for promotion as well as the developmental process within the department such

as the Leadership in Police Organizations program and outside training and development opportunities. The Chief explained that the job was posted as the Captain of Police without designating CID or administration or patrol. Continued discussion included the qualifications for the position, a possible update of the job description, and the timeline for the promotional process. The Chief provided additional documents related to an adjustment in the table of organization. He would like to downgrade the position of Lieutenant in the MEG unit to Sergeant and upgrade a Police Officer position to Sergeant. That upgraded position would report to the Administrative Captain to assist with the workload in that area. Commissioner Schultz asked about the function of the Street Crimes Unit and Chief Domagalski explained. Discussion continued regarding the process of adjusting the organizational chart.

7) Approval of Next Candidate on Police Hiring List. Chief Domagalski requested approval of the hiring of the next person on the hiring list, Charles Jumes. Discussion took place regarding the status of the hiring list. The Chief provided an update of the individuals who have withdrawn and those who are still interested. Discussion of the candidate, Charles Jumes, took place. Commission Jung moved to accept Charles Louis Jumes as the candidate for Police Officer. Seconded by Commissioner Lettre. After additional discussion of the hiring and training process, the motion passed unanimously.

8) Adjourn – after closing comments, the meeting was adjourned by unanimous vote.