

## Minutes

### SHEBOYGAN TRANSIT COMMISSION

Tuesday, May 21, 2013 at 5:00 p.m.

City Hall – 3<sup>rd</sup> Floor Conference Room

Members: Mayor Michael Vandersteen; Ald. Jim Bohren (Proxy for Ald. Joseph Heidemann); Ald. John Belanger (Proxy for Ald. Don Hammond); Ald. Darryl Carlson; Captain James Veeseer (Proxy for Chief Domagalski); Chad Pelishek; Ryan Zinkel; Charles Windsor; Traci Robinson, (ex-officio member)

Others in Attendance: Derek Muench, Operations Supervisor; Ald. Mark Hermann; Ann Koeller, Confidential Secretary

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Welcome and introduction of Transit Commission Members

4. Annual election of Transit Commission Officers

a. Election of Chair

Chad Pelishek nominated Ald. Darryl Carlson. Ald. John Belanger seconded the nomination. Nominations were closed and a unanimous ballot was approved for Ald. Darryl Carlson as Transit Commission Chair.

b. Election of Vice-Chair

Ald. Darryl Carlson nominated Ald. John Belanger. Chad Pelishek seconded the nomination. Nominations were closed and a unanimous ballot was approved for Ald. John Belanger as Transit Commission Vice – Chair.

5. Commission Handbooks

Commission Handbooks were handed out to all Commission Members.

6. Approval of the minutes from the March 25 and April 9, 2013 meeting.

Ald. Jim Bohren motioned to approve the minutes. Ald. John Belanger seconded the motion. All ayes, Motion approved unanimously.

7. Public Input (time limits are at the discretion of the Transit Commission)

None

8. Resignation of Lee Montemayor Jr.

A motion to approve this item was made by Chad Pelishek. Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

*Persons with disabilities who need accommodations to attend this meeting should contact  
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

9. Transit and Parking Monthly Reports

Transit Ridership increased 8.9% for March, 20.4% for April 2013.

Parking is tracking as expected.

Metro Connection provided 3,659 passenger trips for March, 3,877 for April 2013.

10. Staff title change

Mayor Vandersteen made a motion to change the "Confidential Secretary" title to "Administrative Coordinator". Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

11. R. O. No. 14-13-14 Submitting a communication to install parking meters in the parking lot in front of the YMCA

Mayor Vandersteen made a motion to hold this item, forward it to the City Attorney and bring it back to this Commission at a later date. Ald. Jim Bohren seconded the motion. All ayes, motion approved unanimously.

12. R.O. No. 328-12-13 submitting a communication to increasing the number of handicapped stalls at the Library.

Mayor Vandersteen made a motion to deny this request and forward a letter of explanation to Mr. Byerly. Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

13. Al & Al's Oktoberfest street closure request

A motion was made to approve this request by Ald. John Belanger, seconded by Mayor Vandersteen. All ayes, motion approved unanimously.

14. Above and Beyond Children's Museum street closure request for bike race

Mayor Vandersteen motioned to approve this item. Chad Pelishek seconded the motion. All ayes, motion approved unanimously.

15. Parking Utility-Request to purchase and install automated payment machines

Chad Pelishek motioned to start the bidding process with this request. Ald. Jim Bohren seconded the motion. All ayes, motion approved unanimously.

16. Other business

Negotiations are ongoing between the City and ATU #998.

All Transit Commission members are encouraged to contact your representatives regarding the Mass Transit Operating Assistance.

The "News Tripper" and "Shoreline Times" flyers were handed out to each Commission Member for review.

The City of Sheboygan is one of three communities in Wisconsin selected for the Benjamin Moore Paints Main Street Matters program. All Commission members are encouraged to go to the website

[www.paintwhatmatters.com](http://www.paintwhatmatters.com) and vote for Sheboygan.

17. The next meeting date has been established for June 18, 2013

18. Motion to Adjourn

Respectfully submitted by:

Ann Koeller  
Administrative Coordinator