

Minutes
SHEBOYGAN TRANSIT COMMISSION

Tuesday, May 18, 2010 at 5:00 p.m.

Third Floor Conference Room – City Hall

Members: Richard Hiers; Lee Montemayor; Mayor Bob Ryan; Ald. James Bohren; Ald. James Gischia; Ald. Jean Kittelson; Jim Gilligan; Chief Chris Domagalski; Paulette Enders; Ron McDonald (Ex-officio Member)

Others in Attendance: Kevin Kellner, Deputy Director; Ann Koeller, Administrative Assistant; Ald. Joe Heidemann (Proxy for Ald. James Bohren); Chad Pelishek (Proxy for Paulette Enders); Milton Storm; Scott Navis, ATU #998; Brian Vandoske; Henry and Beverly Schaefer; Jeff Agee-Aguayo, BayLakes Regional Planning

Absent/Excused: Mayor Bob Ryan; Ald. Jean Kittelson; Ald. James Gischia; Chief Chris Domagalski

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Welcome & Introduction of Appointed Sheboygan Transit Commission Members

4. Election of 2010/2011 Sheboygan Transit Commission Officers

4.1. Election of Chair

Lee Montemayor nominated Richard Hiers. Jim Gilligan seconded the nomination. Nominations were closed and the unanimous ballot cast for Richard Hiers as Transit Commission Chair was approved.

4.2. Election of Vice-Chair

Richard Hiers nominated Lee Montemayor. Jim Gilligan seconded the nomination. Nominations were closed and the unanimous ballot cast for Lee Montemayor as Transit Commission Vice-Chair was approved.

5. Approve Minutes from March 23, 2010 Meeting

Vice-Chair Lee Montemayor motioned to approve the minutes. Jim Gilligan seconded the motion. All ayes, motion carried.

6. Public Input (Time limits are at the discretion of the Commission)

Jeff Agee-Aguayo presented a plaque to Commissioner James Gilligan for 30 years of dedicated service while serving on the BayLakes Regional Planning Commission.

Milton Storm spoke.

Business Items:

7. Com. No. 89 - 09 - 10. April 7, 2010.

Submitting a communication from Beverly Schaefer regarding bus traffic on S. 13th St. between Parkwood Blvd. and Kaufmann Ave.

Vice-Chair Lee Montemayor motioned to accept and file this communication. Jim Gilligan seconded the motion. All ayes, motion carried.

8. RO 488-09-10 By CITY ATTORNEY. April 7, 2010.

Submitting an Offer to Purchase Municipal Parking Lot 15 from Madrigal, LLC. I recommend that the offer be referred to the Transit Commission and to City Plan Commission for their review and recommendations.

Jim Gilligan motioned to file this item. Vice-Chair Lee Montemayor seconded the motion. All ayes, motion carried.

9. Transit Development Program (TDP) update, Jeff Agee-Aguayo to attend

Jeff Agee-Aguayo discussed updates he completed on the boarding and Alighting survey conducted in October 2009.

Information Items:

10. Sheboygan Transit / RTC will be closed on Monday July 5, 2010 in observance of Independence Day

The labor contract between the City of Sheboygan and Amalgamated Transit Union, Local 998 reads as follows:

If New Year's Day, Independence Day, and/or Christmas Day fall on a Sunday, Monday will be the officially observed holiday. All work performed on that Monday shall be paid at double time. Service may be offered at a reduced level on these particular occasions.

Consequently, Sheboygan Transit service and office will be closed on Monday July 05, 2010 in observance of Independence Day.

11. Route 20 reconfiguration within the Village of Kohler

The Village Board of Kohler asked that the route be reconfigured to travel through a residential neighborhood per a request from their residents. Effective June 01, 2010 the change will occur on a trial basis for 4 months.

12. Recognition of TMi Driving Incentive Program Award for 2009

Sheboygan Transit received the **2009 Safe Driving Incentive Program Award** from Transit Mutual Insurance Incorporated of Wisconsin (TMi) for placing first among transit peers in Wisconsin. Sheboygan Transit was the recipient of this award in 1986, 1991, 2007 and 2009.

Sheboygan Transit also received the **2009 Outstanding Improvement in Passenger Safety Award**. Sheboygan Transit was the recipient of this award in 1992, 1995 and 2009.

Please recognize the Sheboygan Transit employees for these accomplishments.

13. Ridership & Revenue Data

Transit total ridership for March was down 4.3 %, Revenue was up 3.2%.
Transit total ridership for April was down 6.8%, Revenue was up 3.9%

Sheboygan Transit System total passenger trips for the month of March is 49,523.
Sheboygan Transit System total passenger trips for the month of April is 43,909.

1st quarter Transit and Parking revenue and expenditures were provided by the Finance Department.

Jim Gilligan motioned to accept and file this information. Vice-Chair Lee Montemayor seconded the motion. All ayes, motion carried.

Next meeting date is June 22nd, 2010.

Vice-Chair Lee Montemayor motioned to adjourn the meeting. Jim Gilligan seconded the motion. All ayes, motion carried.

Meeting adjourned.

Respectfully submitted by:

Ann Koeller
Administrative Assistant