

## MINUTES

### HISTORIC PRESERVATION/HOUSING REHABILITATION COMMISSION

There was a meeting of the Housing Rehabilitation Loan Committee held on Thursday, April 3, 2014 at 4:00 p.m. in City Hall's third floor conference room, 828 Center Avenue Sheboygan, Wisconsin.

The following members were present: Scott Lewandoske, Henry Nelson, Roger Lahm, Chairperson Marilyn Montemayor, Nancy Moudry, & Rick Larson, with City Development Staff: Chad Pelishek & Nancy Maring. Peter Fetterer was absent. The Pledge of Allegiance was recited.

#### MINUTES

A motion was made by Henry Nelson and seconded by Scott Lewandoske to approve the previous meetings minutes. The motion passes unanimously.

#### RESOLUTION NO. 381 - FOLLOWING PROJECTS WERE PRESENTED:

**LHC 65-10 – ADDITIONAL Owner-Investor Housing Rehabilitation Loan of \$2,443.25 with an owner contribution the balance of \$783.75 to be added to the Lead Hazard Control Grant of \$11,000.00 and a \$7,976.25 Owner-Investor Housing Rehabilitation Loan, with the owner contributing the balance of \$2,658.75.** Following due consideration Henry moved, Marilyn seconded to approve the additional loan request. The motion passes unanimously.

**HRSP 300-12 – Owner-Occupied Housing Rehabilitation Loan up to an amount of \$25,000.00.** Following due consideration Henry moved, Scott seconded to approve the loan request. The motion passes unanimously.

**HRSP 321-13 – Owner-Occupied Housing Rehabilitation Loan up to the amount of \$20,962.** Following due consideration Henry moved, Scott seconded to approve the loan request. The motion passes unanimously.

**HRSP 316-13 – Owner-Occupied Housing Rehabilitation Loan in the amount of \$11,875.** Following due consideration Scott moved, Henry seconded to approve the loan request. The motion passes unanimously.

#### **MOTION TO CONVENE IN CLOSED SESSION:**

Moved by Peter and seconded by Henry to convene in closed session made. Under the exemption provided in 19.85 (1)(e) of the Wisconsin Statutes, for the purpose of deliberating various Housing Rehabilitation Loans where competitive or bargaining reasons require a closed session. The motion passes unanimously.

#### **MOTION TO CONVENE IN OPEN SESSION:**

Moved by Henry and seconded by Roger to convene in open session to discussion possible action on closed session items listed below. The motion passes unanimously.

#### **POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION:**

##### **HRSP 25-07**

Request from Gary Kolberg to waive late charges of \$24.00 on his loan due to autopay feature not working. Henry moved, Scott seconded to deny the request. The motion passes unanimously.

Motion by Henry, second by Rick to deem loan with Karen Kuhlman, 1408 Lincoln Avenue uncollectable due to the property being owned by Federal National Mortgage. The motion passes unanimously.

Staff reviewed with committee current information on the status of all delinquent loans. Of the original 29 delinquent loans, eight have not communicated with the City. Moved by Henry, seconded by Scott to send a second registered mail notice to the eight that have been unresponsive. The motion passes unanimously.

Being no further business Scott moved & Henry seconded, adjourning the meeting at 5:13 p.m.

Respectively Submitted,

Nancy Maring

Neighborhood Development Planner