

**MINUTES 18-09-10**  
**SALARIES AND GRIEVANCES COMMITTEE**  
**THIRD FLOOR CONFERENCE ROOM - CITY HALL**

**DATE:** Monday, February 22, 2010

**TIME:** 5:30 pm

**PLACE:** City Hall  
Third Floor Conference Room

**Members:** Alderpersons Joseph Heidemann, Chair; Jean Kittelson, Vice Chair; Jim Gischia; Cory Bouck, Julie Kath

**Ex-officio Member:** Tom Rice Director of Human Resources and Labor Relations

**Excused:** Alderperson Cory Bouck

**Others in Attendance:** Mayor Ryan; Terry Hanson; Alderperson Montemayor, Alderperson Bohren, Ed Wackowski; Scott Versey; Marge Mattern; John Julitz

**OPEN:**

1. Call meeting to order.

Ald. Heidemann called the meeting to order at 5:30 pm.

2. Pledge of Allegiance.

3. Approval of minutes from the February 2, 2010 meeting.

Motion by Ald. Heidemann to approve the minutes, Ald. Kittelson moved, second by Ald. Gischia. All Ayes 4-0

**Matters Referred**

4. G. O. 57-09-10  
Council Doc #22-35

An Ordinance amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to delete the current table of organization and create the new table of organization.

- Approval of the Information Technology Manager job description
- Approval of the Manager of Human Resources job description

- recommendations

Review salary

Discussion and possible action sending to Council with Committee's recommendation.

Motion by Ald. Gischia to approve the new table of organization, second by Ald. Kittelson.

Under discussion:

There were a few changes to the Manager of Human Resources job description which includes removal of labor relations and grievances. Both of the positions will be a class grade 13. The 5 year term is removed. The 3 department head positions will remain at a 5 year term.

If the TO does not pass, the job descriptions would remain as they are today. This is going to the Committee of the Whole on 2/25/10.

Motion passes 3 – 1 nay (Ald. Kath)

5. Set date and time of next Committee meeting.

March 8, 5:30 p.m. – Third Floor Conference Room, City Hall.

6. Adjourn.

*Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.*