

UNAPPROVED
MINUTES OF THE
MEAD PUBLIC LIBRARY BOARD
BUILDING AND FINANCE COMMITTEES
JOINT MEETING

January 27, 2010

The joint meeting of the Mead Public Library Board Building Committee and Finance Committee was held on Wednesday, January 27, 2010 in the Public Conference Room. Present Building Committee Members: Mr. Markevitch, presiding; and Ms. Towne. Present Finance Committee Members: Ms. Towne, presiding; Mr. Markevitch, and Mr. Peneski. Absent Building Committee Members: Ms. Quinn. Absent Finance Committee Members: Ald. Montemayor. Staff Members Present: Ms. Menzer, Ms. Winkle and Mr. Zehfus.

1. Mr. Markevitch called the meeting of the Building Committee to order at 5:02 p.m. in the Public Conference Room on the second floor.

2. Ms. Towne called the meeting of the Finance Committee to order at 5:02 p.m.

3. Both Chairs determined their Committees had quorums present.

4. Mr. Markevitch **moved** to approve the Building Committee minutes of December 14, 2009. **Seconded** by Ms. Towne. The motion **passed**.

5. Ms. Towne **moved** to approve the Finance Committee minutes of November 16, 2009. **Seconded** by Mr. Peneski. The motion **passed**.

6. Mr. Markevitch began review and possible action on a proposal from the Mead Public Library (MPL) Foundation Board of Directors for funding AV equipment/installation at an amount not to exceed \$20,000.00 to be contributed to the library in payments over a period not to exceed 2 years. The installation of equipment, controls, and wiring necessary for use of the Maas space for AV programming will cost about \$17,000.00. The Maas Fund does not have enough money at this time for the project but the Foundation Board is willing to pay MPL back over a period not to exceed two years if the work would be funded by the Library Board and accomplished concurrent with the Maas TLC construction that started on January 18. The Committees discussed the matter and examined options. The Committees reached a **consensus** not to accept the Foundation's offer in order to allow accumulation of Maas Fund income for purchase of furnishings and equipment for the Maas TLC at the earliest possible date. Mr. Markevitch will thank the Foundation Board of Directors for its generous offer.

7. Ms. Towne began review and possible action on proceeding with AV equipment installation during the construction phase of the Maas Teen Learning Center and determination of an immediate source of funds. Ms. Towne **moved** to recommend that the Board approve going
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ahead with the AV installation per the update quote from Camera Corner/Connecting Point with funding to come from the Hansen bequest. **Seconded** by Mr. Peneski. The motion **passed**.

8. Both Chairs confirmed their reports to the Board.

9. Ms. Towne began consideration of addition of a “business purpose” statement to each bill presented for Library Board review and payment approval. After discussion the Committee took no action.

10. At 5:22 p.m. Mr. Markevitch adjourned the meeting of the Building Committee.

11. At 5:23 p.m. Ms. Towne adjourned the meeting of the Finance Committee.

Recorded by Sharon Winkle, Library Director