

**Minutes**  
**STRATEGIC FISCAL PLANNING COMMITTEE**

**DATE:           JANUARY 26, 2011**  
**TIME:           4:00 P. M.**  
**PLACE:          CITY HALL - 3<sup>RD</sup> FLOOR CONF. ROOM**

1. Call meeting to order  
*4:00 Hanna, Rindfleisch, Bohren and Kittelson. Quorum present; Hammond at 4:03*
2. Pledge of Allegiance
3. Approval of Minutes
  - January 12, 2010
    - *Motion made by Bohren, seconded by Kittelson; Passes 4-0 (Hammond not yet present)*

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

4. **REQUEST FOR INFORMATION**
  - Update on Discussions
    - U.W. – Madison
      - *No response yet*
    - U.W. – Whitewater
      - *Prof. Johnson works on analysis of government structures. Usual cost \$7500 to \$10,000*
      - *Prof. Emory skilled on surveys.*
      - *Meeting next Tuesday*
    - U.W. – Oshkosh
      - *Prof. Natterwohl initially helpful but did not get back to us again*
    - Carroll University
      - *Not available until summer when semester classes are over*

5. **DECIDE ON APPROACH** Guidance from Committee on approach with Universities, i.e. Prioritized list of objectives and deliverables.

*Sheboygan County has great example to be used as a guide. Need to focus on creating good process versus planning on predicted outcomes so as to not prejudice results. Three main areas of study to approach Oshkosh: organization of our government, current and potential future use of technology, size of government. Use mission statement*

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*of committee as a guide as well. Use of Benchmarks vs. Performance Measures – do not need to reinvent the wheel to see what other cities are doing well but do no limit options to what has been done; be creative; produce indicators that can be measured to remove politics from results.*

*Going forward focus of committee is to examine:*

- 1. Part 1*
  - a. What does our organization look like in 5 years?*
  - b. What businesses should we be in?*
  - c. How do we best utilize current employees?*
  - d. How can we reorganize work flow using technology?*
- 2. Part 2*
  - a. Survey using students from Oshkosh*
- 3. Part 3*
  - a. Aligning results to our objectives using professional organizations like Baker Tilly*

## **6. HANDOUT**

### **Baker Tilly Study**

- *Technology – for city our size annual budget for technology should be about \$6 million; we are at \$800,000.*
- *Detailed process takes about 2 ½ months at a cost of \$29,000 (Fond du Lac)*
- *Recommendations from similar study will have upfront costs in order to reach long-term efficiencies through use of new technologies*
- *FdL achieved a 10% salaries and benefit reduction*

7. Set date of next Committee meeting.

*TBA after meeting with Oshkosh*

8. Adjourn

*Motion made by Hammond, seconded by Kittelson. Passes 5-0. Adjourned at 4:45pm.*