

# CITY OF SHEBOYGAN

Revised November 2008

## APPLICATION AND REQUIREMENTS SIGN GRANT PROGRAM

Completed application is to be filed with the Department of City Development, 807 Center Avenue prior to the fabrication and installation of the sign. No grants will be awarded for sign projects that are started or completed. Applications that are not complete or that are not legible will not be accepted.

### 1. PURPOSE

- To encourage the development of signage which reflects and augments the historic architectural character of structures in the downtown commercial district.

### 2. GENERAL INFORMATION

NAME OF FIRM: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_ FAX NO.: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

ZONING CLASSIFICATION: \_\_\_\_\_

### 3. PROJECT COSTS (Must be verified by written estimates from contractors)

NAME OF CONTRACTOR: \_\_\_\_\_

SIGN COST: \$ \_\_\_\_\_

INSTALLATION COST: \$ \_\_\_\_\_

TOTAL: \$ \_\_\_\_\_

#### **4. CERTIFICATE**

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

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APPLICANT'S SIGNATURE

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DATE

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PRINT ABOVE NAME

#### **5. APPLICATION SUBMITTAL REQUIREMENTS**

- Provide a scaled architectural drawing of the proposed new sign. Drawing should accurately depict the colors, materials and light sources for the sign and its location on the building.
- A color photograph of the building.
- Submit two estimates with application.

#### **6. ELIGIBILITY**

- Business located or relocating in the City of Sheboygan Harbor Centre, whose existing signage is inadequate, not in keeping with the architectural design of the building on which it is placed, or out of scale with the existing facade.

#### **7. LABOR STANDARDS**

- Federal wages will apply to projects that involve installation of a sign exceeding \$2,000 that is financed in whole or in part with Community Development Block Grant funds and shall comply with and assure compliance of all Project contractors and subcontractors with the Davis Bacon Act, as amended 40 U.S.C. 276a-276a-5, the Contract Work Hours and Safety Standards Act, 40 U.S.C. 327-333, applicable Federal laws. Installation projects shall provide weekly payroll reports for contractors/subcontractors working on this project, and other regulations pertaining to labor standards.

#### **8. CITY PARTICIPATION**

- The City of Sheboygan may provide a grant for up to 50% of the cost of an eligible sign and installation.
- The maximum grant for any single property is \$1,000.