

SHEBOYGAN FIRE DEPARTMENT FIRE EXTINGUISHER TRAINING REQUEST FORM

Organization Requesting Training: _____

Address: _____

Contact Person: _____

Contact Phone #: _____

Location of Outdoor Training: _____

Approximate Number Attending Training: _____

Additional Comments: _____

Please contact the **nearest** Fire Station to schedule the date of your event:

Fire Station 1	833 New York Avenue	920-459-3331
Fire Station 2	2413 S 18 Street	920-459-3332
Fire Station 3	1326 N 25 Street	920-459-3324
Fire Station 4	2622 N 15 Street	920-459-3330
Fire Station 5	4504 S 18 Street	920-459-3435

Date(s) of Event: _____

Time(s) of Event: _____

Complete this form, review and **sign** the Letter of Agreement included and return **both** documents to Sheboygan Fire Department Headquarters, 1326 N 25th Street, Sheboygan, WI 53081, Fax Number 920-459-0209.

For Fire Department Use Only

<i>Front Office</i>	Date Received:	
	Forwarded To:	
<i>Station Officer</i>	Date Training Completed:	
	Total # of Hours:	
<i>Return to Station 3 Office When Training is Complete</i>		
<i>Front Office</i>	Date Sent to Finance Dept:	
	Account # Billed to:	
	Dollar Amount Billed:	



City of
Sheboygan
spirit on the lake.

Hold Harmless Agreement

The City of Sheboygan Fire Department proposes to provide fire extinguisher training to your organization. The current rate, as established by the City of Sheboygan, is \$75.00 per hour, charged in 15-minute increments, with a one-hour minimum charge.

We will provide personnel who will conduct the training and equipment to provide a controlled fire. **You will be required to provide fire extinguishers and to recharge those extinguishers on your own.** (Fire extinguishers can be rented from any fire equipment company located in the Yellow Pages.)

Personnel participating in the training should be aware that under real conditions, they would use a fire extinguisher without protective clothing/equipment and in their normal attire. For the purposes of ensuring maximum safety conditions, we advise that participants wear eye protection and clothing appropriate for being in an area where small flame and dust conditions exist. Basic respiratory masks are also suggested.

For and in consideration of this training being provided by the City of Sheboygan Fire Department, the organization/company requesting this training assumes full responsibility for the safety and well being of their employees/members and will hold harmless the City of Sheboygan, its officials, officers, and all other personnel of the City of Sheboygan, from any and all liability whatsoever for any injuries, damages and claims as a result of the fire extinguisher training provided by the City of Sheboygan Fire Department.

If this proposal is acceptable, please sign, date, and return this agreement to the Sheboygan Fire Department, 1326 N. 25 Street, Sheboygan, WI 53081. Thank you.



**SHEBOYGAN
FIRE DEPARTMENT**

**1326 N. 25TH STREET
SHEBOYGAN, WI
53081**

**920/459-3327
FAX 920/459-0209**

Authorized Agent

Date