

DATE SUBMITTED: _____

APPLICATION NO.: _____

**CITY OF SHEBOYGAN
APPLICATION FOR APPROVAL OF DRIVEWAY OPENING
(Revised November, 2009)**

Completed application is to be filed with the Department of City Development, 828 Center Avenue. To be placed on agenda of the City Plan Commission, application must be filed two weeks prior to date of meeting.

OWNER: NAME: _____ PHONE: () _____

ADDRESS: _____

APPLICANT: NAME: _____ PHONE: () _____

ADDRESS: _____

LOCATION OR ADDRESS OF PREMISES: _____

DESCRIPTION OF REQUEST: A scale map with all pertinent information, must be attached indicating if applicable: North arrow, scale, street names, existing and proposed buildings, parking layout, circulation pattern, opening widths, distances of openings from street or alley rights-of-way landscaping plans, etc.

PLAN COMMISSION DECISION: The Commission may approve, conditionally approve or deny the application. Such action shall be final except that the applicant or other interested parties may appeal the decision to the Common Council by filing a written appeal with the City Clerk, within ten (10) days of the Commission's decision.

ISSUANCE OF PERMIT: If no appeal is filed with the City Clerk within ten (10) days of the Plan Commission's decision, the applicant may obtain the necessary permission to proceed with the construction of the approved driveway openings. Approval shall be null and void in the event that the applicant fails to begin and diligently pursue construction of the approved driveway openings.

AGREEMENT TO RESTORE: Any approval granted for the construction of any driveway, rolling curb or parking apron shall be conditioned upon the owner of the premises agreeing to restore the adjacent sidewalks and curbs to their condition existing prior to such construction, when the use for such driveway shall no longer exist or when the Common Council shall order such restoration in the interests of the general public.

APPLICANT'S SIGNATURE: _____ DATE: _____

ACTION BY CITY PLAN COMMISSION

APPROVED: _____ CONDITIONALLY APPROVED: _____ DENIED: _____

CONDITIONS: _____

SIGNATURE: _____ DATE OF MEETING: _____

Director or Representative
Department of City Development